**Welcome Back Information**

We look forward to starting the new school year. Below is some general information regarding school start up:

**First Week: Wed. Sept. 4 - Fri. Sept. 6**

* The first full day of school for grades 1-5 will be Wed. Sept. 4th.
* Students will report to a classroom based on their grade and program. (see room assignments at end of this memo).
* Students will report to and be dismissed from this same room on Wednesday, Thursday and Friday.
* Students in Gr. 1-3 will only be dismissed to an adult. If your child will be picked up through the drive thru they will be supervised and waiting at the front of the school. Please discuss with your child where you will pick them up.
* Students will follow the regular bell schedule for recess, lunch and dismissal time. (See attached schedule).
* Students will need a snack for recess and a full lunch and a water bottle.
* Students should have a backpack to keep all of their belongings in.

**Class Assignment**

* While we have a tentative plan for class assignments, we need to confirm our attendance before finally assigning students to classes.
* We know this is an anxious time while students and parents await knowing who their teacher and classmates will be but we appreciate your patience while we organize to ensure the best class compositions possible for all.

**School Supplies**

* **Parents who ordered school supplies in May 2024 will have them delivered to your home.**
* **If you receive your school supplies please keep the bulk of them at home until given direction by a teacher to bring them.**
* However, for the first week students should bring a pencil box with basic supplies (pencil, eraser, scissors, pencil crayons) clearly labelled with their name.
* **If you have not ordered supplies you can still do so on-line. Supply lists and ordering information is available on our school website under “documents”. If you have trouble please contact the office.**

**Drop Off and Pick Up**

Drop off and pick up times (8:40- 9:00 am, 2:40 – 2:50 pm) are extremely congested. Please help reduce congestion and frustration by faithfully following the protocols below:

* **Walk to school if possible**
* **If you have to drive please avoid using drive thru for drop off and pick up if possible. Students in Gr. 4/5 can be dropped off in the neighborhood and walk to and from school. For younger students you can park in the neighborhood and walk them to school.**

**If you are using drive thru**

* **Do not leave your car. Do not walk your child to their class.**
* **Only let your child exit the car in the drop off are clearly marked by dotted lines.**
* **Pull up as far as you can in the drive thru. Do not stop in front of their class.**
* **Have your child prepared to exit the car before you arrive. Say your goodbyes before you arrive to speed up your drop off.**
* **Do not use the staff parking lot.**
* **Do not block the left-hand lane of the drive thru or let your child exit the car in the left-hand lane.**
* **Plan with your child where you want them to wait for you when you pick them up.**

Thank you for your cooperation following the above protocols. It reduces the frustration and risk for everyone.

**First Week Room Assignments for Arrival and Dismissal for Wed. – Fri.**

**Please note:**

* These room assignments are for attendance at arrival and dismissal.
* Students will be participating in a variety of activities on Wed., Thurs. and Fri. with a variety of teachers.
* These are not your child’s classroom or teacher.

**English Students**

|  |  |
| --- | --- |
| **Grade** | **Teacher / Room** |
| 1’s  | Mrs. Heatley / Room 3 |
| 2’s  | Mrs. Mancini / Room 7 |
| 3’s  | Mrs. Barisic / Room 9 |
| 4’s  | Mrs. Tung / Room 23 |
| 5’s  | Mrs. Lange / Mrs. Crawford / Room 18 |

**French Students**

|  |  |
| --- | --- |
| **Grade** | **Teacher Room** |
| 1’s  | Mme. Brako / Room 6 |
| 2’s  | Mme. McDonald / Mme. Mathay / Room 4 |
| 3’s  | Mme. Elliott / Room 16 |
| 4’s  | Mr. Couture / Mme. Nazari / Room 20 |
| 5’s  | Mr. Bidzogo / Room 21 |

**Regular School Bell Schedule**

|  |  |
| --- | --- |
| **Time**  | **Bell** |
| 8:45 am | Warning Bell |
| 8:50 am | School starts |
| 10:30 am | Recess |
| 10:50 am | Recess Ends |
| 12:00 pm | Lunch |
| 12:41 pm | Lunch Ends |
| 2:45 pm | School Ends |